

UseCaseID	UCAFF03
Module	Affidavits / Voter Registration Cards
SubModule	
Summary	Find Account Holder. RR/CC does not expect a one-to-one relationship with the outlined steps so long as the outcomes / results are met.
Description	This use case allows staff to update an existing Account Holder.
Trigger Event	
Precondition	<ul style="list-style-type: none"> ▪ Staff has appropriate user access rights to the system
ExpectedResult	<ul style="list-style-type: none"> ▪ System will display Account Holder information ▪ Staff can view all pertinent Account Holder information
DetailedProcessFlow	<ol style="list-style-type: none"> 1. Staff selects the option to search for an Account Holder <ol style="list-style-type: none"> 1.1. System shall present a list of fields to search for Account Holder(s). Fields include: <ol style="list-style-type: none"> 1.1.1.Organization Name 1.1.2.Group Type 1.1.3.Affidavit # 1.1.4.Affidavit Ranges 1.1.5.Account holder number 2. Staff enters data as search condition <ol style="list-style-type: none"> 2.1. Staff shall be required to enter data in at least one search field: <ol style="list-style-type: none"> 2.1.1.Organization Name 2.1.2.Group Type 2.1.3.Affidavit 2.2. Staff shall be able to select options to modify search behavior to include: <ol style="list-style-type: none"> 2.2.1.Phonetic, nickname or fuzzy match of names 2.2.2.Affidavit # 2.2.3.Group Type 2.2.4.Optimized search (where if no record is found the search fields are reduced or transposed using a set of known search criteria patterns to result in close matches) 2.3. Staff shall be able to use wildcards. Wildcards shall include (SQL examples are given but could be any standard wildcard notation) <ol style="list-style-type: none"> 2.3.1. Zero or more characters (%) 2.3.2. A Single character (_) 2.3.3. A Single number or letter (#,?) 2.3.4. Ranges or lists and their negation (^[,]) 2.4. The system shall provide validation on data entered

	<ol style="list-style-type: none"> 3. Staff executes search <ol style="list-style-type: none"> 3.1. Staff selects search to start 4. System displays results <ol style="list-style-type: none"> 4.1. If Multiple results: <ol style="list-style-type: none"> 4.1.1.A summary list of Account Holder(s) matching search criteria is displayed, with pertinent identifying information, where items in the list are selectable to open the pertinent Account Holder record. Pertinent identifying information include: <ol style="list-style-type: none"> 4.1.2.Status 4.1.3.Organization Name 4.1.4.Contact 4.1.5.Contact Phone Number 4.1.6.Affidavit identification number 4.2. The system shall provide the capability for staff sort results by any summary fields returned 4.3. The system shall provide the capability for staff shall be able to return to original search screen to modify previously entered search parameters.
AlternateFlow	NA
Parent	[Parent id of the Use Case as documented in Project Scope or Business Case]
Related Use cases	<ul style="list-style-type: none"> ▪ Create Account Holder
Requirements	<p>UCAFF03-01 System shall present a list of fields to search for Account Holder(s). Fields include:</p> <ul style="list-style-type: none"> ▪ Organization Name ▪ Group Type ▪ Affidavit # ▪ Affidavit Ranges ▪ Account holder number <p>UCAF003-02 System shall require staff to enter data in at least one search field:</p> <ul style="list-style-type: none"> ▪ Organization Name ▪ Group Type ▪ Affidavit <p>UCAF003-03 The system shall have the capability for staff to select options to modify search behavior to include:</p> <ul style="list-style-type: none"> ▪ Phonetic, nickname or fuzzy match of names ▪ Affidavit # ▪ Group Type ▪ Optimized search (where if no record is found the search fields are reduced or transposed using a set of known search criteria patterns to result in close matches) <p>UCAF003-04 The system shall provide the capability for staff to be able to use wildcards. Wildcards shall include (SQL examples are given but could be any standard wildcard notation)</p> <ul style="list-style-type: none"> ▪ Zero or more characters (%) ▪ A Single character (_) ▪ A Single number or letter (#,?) ▪ Ranges or lists and their negation (^[,]) <p>UCAF003-05 The system shall provide validation on data entered</p> <p>UCAF003-06 System displays results</p> <ul style="list-style-type: none"> ▪ If Multiple results:

	<ul style="list-style-type: none"> ▪ A summary list of Account Holder(s) matching search criteria is displayed, with pertinent identifying information, where items in the list are selectable to open the pertinent Account Holder record. Pertinent identifying information include: <ul style="list-style-type: none"> ▪ Status ▪ Organization Name ▪ Contact ▪ Contact Phone Number ▪ Affidavit identification number <p>UCAF003-07 The system shall provide the capability for staff sort results by any summary fields returned</p> <p>UCAF003-08 The system shall provide the capability for staff shall be able to return to original search screen to modify previously entered search parameters</p>
RequirementID	[List of requirement IDs in Use Case]
Related Requirements	
Risk	[List of Risk IDs]
Actors	Staff
Documents	[List of documentation name, Link or location]
Author	Alan Castillo
Signoff	VBM
Date	