UseCaseID	PW018
Module	Election Worker
SubModule	
Summary	Manage Cancellation and Changes in Assignments
Description	Manage Election Workers cancellation, change of location assignment, change of job title or change of schedule, etc…
Trigger	When Election Workers calls to cancel, job title, Service Area or days of operation changes.
Precondition	User has required Security Level in Worker module
ExpectedResult	Cancelled Workers are dropped from the list and Newly assigned is added. Workers activity are tracked and can be reported.
DetailedProcessFlow	**First Scenario - Election Worker Cancellation** 1. User will open Election Election Worker record. 2. System will display the Election Worker Screen 3. User will cancel the PW by changing the status to "CANCELLED" 4. System will accept and save the changes, 5. The screen will refresh and the PW is no longer ACTIVE. PW will have status of CANCELLED. 6. System will create transaction log. **Second Scenario - Election Worker Change of Vote Center/Job Title Assignment/Schedule.** 1. User will open Election Worker record. 2. User will remove/replace the Worker's assigned Service Area or job title or Schedule (by selecting from dropdown list). 3. User will Click OK or SAVE button 4. System will save the changes. 5. System will refresh the screen and Election Worker will now be linked to the new Service Area/job title assignment/schedule. 6. System will create transaction log.
AlternateFlow	
Parent	
Requirements	UC-PW018-1 EMS shall only cancel worker if worker is not working at all for the election. UC-PW018-2 EMS shall have an option for Supervisor to mark all workers record "No Show" if they do not have proof of attendance. The No Show is another category. UC-PW018-3 EMS shall keep full transaction of changes in status, service area, schedule, job title etc.. UC-PW018-4 EMS shall provide a report with option to select type of changes/changes as well as date of update.
RequirementID	
Gap	Current system PollChief is not able to provide this report.
Risk	Without this feature, the Vote Center will not have accurate list of activities with Recruitment Status.
Actors	RRCC Staff

Documents	[List of documentation name, Link or location]
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Date	[Date Signed off as Complete] 5/26/21