



SACHI A. HAMAI
Chief Executive Officer

County of Los Angeles CHIEF EXECUTIVE OFFICE

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August 14, 2020

Dear cities, school districts and municipal entities:

PUBLIC FACILITIES FOR VOTING – NOVEMBER 3, 2020 GENERAL ELECTION

As per Executive Order N-67-20 issued by the California Governor, the August 4, 2020 adopted motion by the Los Angeles County Board of Supervisors, and per the California Elections Code 12283, we are notifying your organization of critical information that will require immediate attention and action.

With the Presidential General Election less than three months away, we are required to notify your organization of the mandates that exist for public entities to support the election. One of the ways your entity can support the election is by providing Vote Center locations, formally known as Polling Places.

By hosting Vote Centers at your facilities, you provide a valuable service to the voters of Los Angeles County. Furthermore, public facilities are a favorite for voters because they are centrally located neutral spaces and well-known landmarks that reflect the character of the communities. They are safe and welcoming spaces for families in our communities. The faces and names of those passing through their hallways reflect the rich diversity in our populations. We aspire to represent this same diversity in our voter rolls and among those who show up to vote.

For your reference, here are provisions from the California Elections Code 12283 and Governor Gavin Newsom's Executive Order N-67-20 pertaining to the use of public buildings as Vote Centers. As for the August 4, 2020 adopted motion by County Board of Supervisors, it was a directive for our offices to make notification to you regarding the requirements in the Executive Order and Elections Code.

Elections Code 12283

(b) (1) The governing body having jurisdiction over school buildings or other public buildings may authorize the use of its buildings for polling places, or for vote centers, as described in Section 4005, beginning up to 10 days before the election and continuing through election day, and it may also authorize the use of its buildings, without cost, for the storage of voting machines and other vote-tabulating devices.

(2) If a city or county elections official specifically requests the use of a school building or public building for polling places, or vote centers beginning up to 10 days before the election and continuing through election day, as well as during key dates necessary for drop-off, set-up, and pick-up of election materials, as determined by the elections official, the governing body having jurisdiction over the particular school building or public building shall allow its use for the purpose requested, except that the University of California is encouraged, but not required, to comply with a request made pursuant to this paragraph.

Executive Order N-67-20

Public and private entities and individuals are encouraged to cooperate with county elections official in administering the November election (including volunteering their time and property, where appropriate) and county officials are encouraged to consider using all mechanisms provided by the existing law to secure voting locations and election personnel for that elections, which may include the use of public buildings (such as school buildings and state office buildings) pursuant to Elections Code 12883-12284.

We fully understand the impact of COVID-19. The safety of voters and election workers is a priority and we are committed to working with you in this endeavor. All Vote Centers will adhere to health guidance issued by the U.S. Centers for Disease Control and Prevention and conferred with California public health officials. Key prevention practices will include physical distancing, use of face covering by all participants, regular cleaning and disinfection, and training all election workers on the elements of the COVID-19 prevention plan.

By Friday, August 24, 2020, we ask that you provide a contact from your organization to Marianne Felix at the Los Angeles County Registrar-Recorder/County Clerk's office at votecenters@rrcc.lacounty.gov or at (562) 347-2444. If you have any questions, they can be directed to the same email address/telephone number listed above.

Thank you for your consideration, and we look forward to hearing from you soon.

Sincerely,


SACHI A. HAMAI
Chief Executive Officer


DEAN C. LOGAN
Registrar-Recorder/County Clerk

SAH:FAD:MM
DL:DM:SW:GS:AB:ae

c: Each Supervisor